

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE STANDING FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
MINUTES
Thursday, April 22, 2021 at 8:30 a.m.**

1. Call to Order

Meeting was called to order at 8:30 a.m.

2. Roll Call

Present: Paul Swanson, M.D., Board Member; and Augustine Corcoran, Board Member

Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; and Jessica Folchi, Executive Assistant

3. Consent Calendar

The consent calendar and minutes were approved as submitted.

Motion: Director Corcoran, Seconded by: Director Swanson

4. Board Comments

None.

5. Public Comments

None.

6. CFO Report

Report of March Financials

Summary

For the month of March, 2021 we posted a net profit in the amount of \$1,264,555 – Thanks to the second HQAF6 IGT in the amount of \$1,697,607. We also saw improvement in revenues overall, posting just under budget by \$15,500.

Total Operating Expenses for the month were over budget by \$230,176. Year-to-date Net Income was \$1,857,499. We budgeted for a year-to-date Net Loss of \$488,410. The variance is due mainly to the fact that IGT's came in over budget by \$2,587,641.

Revenues

Year-to-Date Inpatient Revenue was under budget by \$801,639. Outpatient Revenue was over budget by \$321,205. Clinic Revenue was under budget by \$104,940. We saw improvement in clinic volumes in March and clinic revenue for the month was over budget by \$40,766. Rehab continues to do very well, posting year-to-date revenue over budget by \$580,576.

Expenses

Salaries and Benefits: Year-to-Date combined Salaries and Benefits were over budget by \$284,229.

Professional Fees: Year-to-Date Professional Fees were under budget by \$66,857.

Repairs & Maintenance: Year-to-Date Repairs & Maintenance were under budget by \$220,276.

Supplies: Year-to-Date Supplies were under budget by \$9,124.

Purchased Services: Year-to-Date Purchased Services were over budget by \$548,041. This included architectural fees, payments to our outside lab for COVID testing and travelers.

Depreciation Expense: Year-to-Date Depreciation Expense was under budget by \$43,735.

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Other Expenses: Other expenses were under budget by \$71,521. These include training, travel, and dues and subscriptions.

Revenue Cycle

Gross Accounts Receivable ended the month at \$5.6M. Gross Accounts Receivable days at March 31, 2021 were 54. We budgeted 45 and best practice is 55.

Balance Sheet

Total Assets increased by \$5,914,804 or 34.95% (not including the funds received for CARES Act, Medicare Advance and PPP).

Additional Information

Days cash on hand at March 31, 2021 was 280. Without the CARES Act, Medicare Advance, and PPP funds, days cash on hand would be 144. March 31, 2020 days cash on hand was 43.

Year-to-date we have paid \$536,496 for COVID supplies and testing.

While the District Hospital Leadership Forum and other groups continue to push for forgiveness of the Medicare advance funds, Congress has yet to address the proposal; therefore, Medicare will recoup these funds. We are working on our application for PPP loan forgiveness. The deadline for the submission of the application is August, 2021.

7. Discussion:

Discussion was help on the money spent over budget on pay/wages due to COVID-19 overtime and unbudgeted raises to departments and wage scales to remain competitive. Committee would like to look at money spent on travelers compared to raises for staff for retention and recruitment.

8. Adjournment

Meeting adjourned at 9:18 a.m.